



***San Francisco Bay Area
Conservancy Program***

GRANT APPLICATION

APPLICANT INFORMATION

Applicant name (organization) Delta Protection Commission

Address 14215 River Road

P.O. Box 530

Walnut Grove, Ca 95690

Contact name Linda Fiack, Executive Director

Telephone 916-776-2292

Fax 916-776-2293

E-mail

lindadpc@citlink.net

Federal Tax ID# _____

Signature _____

Date _____

PROJECT INFORMATION

Project title The Great California Delta Trail- Planning and Project Design in Solano and Contra Costa Counties

Project location: City Antioch, Brentwood, Isleton, Oakley, Pittsburg, Rio Vista
County Contra Costa and Solano counties

Street _____ Cross street _____

Proposed starting date May 30, 2008 Estimated completion date May 30, 2010

Acreage (if relevant) _____

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Trail Length (if relevant-miles or linear feet) __several hundred miles__

Stream Miles (if relevant-miles or linear feet) __there will be some stream miles- amount unknown__

Latitude (*e. g.* 38.337094) __Rio Vista (Solano county) 38degrees 09' 32"N,__Antioch (Contra Costa) 37 degrees 59' 54"N, __

Longitude (*e.g.* 122.589652)__Rio Vista 121 degrees 41'43"W

Antioch 121 degrees 48' 41"W__

Congressional District(s) _____ State Senate District(s) _____

Assembly District(s) _____

Project Elements Check one or more, if applicable.

(x) San Francisco Bay Trail or connections

(x) Bay Area Ridge Trail or connections

(x) California Coastal Trail or connections

(x) Bay Area Water Trail site

(x) Trail connections between population centers and public facilities

(x) Recreational or educational facilities

() Acquisition of land for recreation/education

() Acquisition of land for habitat protection or restoration

() Acquisition to protect agricultural land

() Watershed protection

() Restoration or enhancement of natural habitats or connecting corridors

() Other _____

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Funding Request

Funding amount requested: ___\$320,000_____

Month and Year funding needed to start project: ___June 1,
2008_____

Matching funds (not including in-kind):

\$100,000_____ Source CalTrans _____ Expected
commitment date: _____ July, 2008 _____

\$350,000_____ Source Contra Costa County _____ Expected
commitment date: March/April 2008 _____

\$ _____ Source _____ Expected commitment date: _____

\$ _____ Source _____ Expected commitment date: _____

\$ _____ Source _____ Expected commitment date: _____

\$ _____ Source _____ Expected commitment date: _____

TOTAL PROJECT COST: ___\$770,000_____

Matching funds: In-kind

In-kind contributions include volunteer time and materials, bargain sales, and land donations. Please describe and estimate value, and differentiate between expected in-kind contributions and contributions (work or other types of contributions) already obtained/completed.

The National Park Service Rivers and Trails Conservation Assistance Program is providing 200 hours of staff time valued at \$12,200 for Delta Trail planning in coordination with the Delta Protection Commission (DPC).

DPC will provide \$5,000 year for 2 years, in-kind services towards managing the Trail Planning process in Contra Costa and Solano counties.

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Preliminary Budget

In the budget matrix below, list the major tasks of the proposed project and indicate the estimated cost of each. These tasks should correlate with the activities you will list on the following page under "Timeline" (in some cases, several tasks listed here may logically be grouped as one activity in the timeline matrix). Show the source of funding for each task. A simplified example is provided.

Simplified Sample Budget

Task Number	Task	Applicant's Funding	Coastal Conservancy	Other Matching Funds	Total Cost
1	Complete Final Designs	\$20,000	\$30,000	\$7,000	\$57,000
2	Complete CEQA	\$5,000			\$5,000
3	Obtain Permits	\$5,000			\$5,000
Total		\$30,000	\$30,000	\$7,000	\$67,000

Preliminary Budget

Task Number	Task	Applicant's Funding	Coastal Conservancy	Other Matching Funds*(CalTrans and Contra Costa county)	Total Cost
1	DPC oversight	0	35000		35000
2	Consultant-Project management	0	15000	40000	55000
3	Interviews	0	15000	40000	55000
4	Research	0	15000	40000	55000
5	Meetings	0	15000	40000	55000
6	Public Involvement	0	15000	40000	55000
7	Trail Feasibility study/Draft Plan for Contra Costa county	0	125000	200000	325000
8	Trail Feasibility Study/ Solano	0	55000	50000	105000

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	county				
9	Match to CalTrans grant	0	30000		30000
Total		0	320,000	450,000	770,000

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Timeline

Please list (1) all significant and pertinent project milestones related to project for which funds are being requested (for example, California Environmental Quality Act compliance, obtaining of permits, appraisal preparation and other land acquisition documents, commencement of construction, and project completion), (2) expected dates for reaching or completing those steps, and (3) any factors that could influence the timely implementation of the project.

Simplified Sample Timeline

ACTIVITY	COMPLETION DATE	FACTORS THAT COULD INFLUENCE TIMELY IMPLEMENTATION
Complete Final Designs	Nov. 2003	Lack of agreement on design
Complete CEQA	March 2004	Unanticipated impacts
Obtain Permits	April 2004	Delays in issuing of permits

Timeline

ACTIVITY	COMPLETION DATE	FACTORS THAT COULD INFLUENCE TIMELY IMPLEMENTATION
1. DPC project oversight and communication of project progress to interested parties	5/30/10	none
2. Overall Project management by consultant	5/30/10	none
3. Key stakeholder and technical interviews (approx. 40)	1/1/09	none
4. Best Practices Search and Technical Requirements Analysis	5/30/09	none
5. Convene meetings of Stakeholders and Technical Committees	5/30/10	none
6. Develop and conduct Public Involvement Process	5/30/10	none

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7. Prepare Feasibility Study and Trail Plan for Contra Costa County	5/30/10	none
8. Prepare Trail feasibility study for Solano County	10/30/09	Caltrans grant reduced
9. Provide \$30,000 cash match to Caltrans	7/1/08	Lack of grant award from Coastal Conservancy

Project Description

Provide a clear, detailed description of project proposed for Conservancy funding at this time, and a general context of the overall larger project. Please limit description to one page or less.

\$320,000 is requested from the Coastal Conservancy to enable the completion of major work products in the planning process and conduct of feasibility studies for the Great California Delta Trail in two of the five Delta counties- Contra Costa and Solano. These funds would be used with a) an expected grant from the Caltrans Partnership Planning funds (notification of award of grant pending July 2008) and b) an expected grant from Contra Costa County (decision March/April 2008). When SB 1556, creating the concept of the The Great California Delta Trail, was passed by the Legislature and signed by the Governor effective 1/1/2007, it anticipated that the Delta Protection Commission (DPC) would need to seek grant funding as it became available from state and local sources having similar objectives, to complete the charge to collaboratively develop a Delta Trail system plan, feasibility study and CEQA process and then continue to partner with local government to implement the Trail System plan.

The \$320,000 request is in 3 components:

1. \$30,000 would go towards the required 10% cash match for the \$300,000 Caltrans planning grant (\$100,000 of it would be used in Contra Costa and Solano counties).
2. \$255,000 would be used to conduct Delta Trail planning work in Contra Costa (\$175,000) and Solano (\$80,000) counties by a consultant already selected by DPC through a competitive bid process. The firm is Valley Vision teaming with Alta Planning and Design. (The reason for the larger amount for Contra Costa county is that county will provide trail planning monies to DPC but requires a 50% match. We wish to leverage their funds as far as possible.)
3. \$35,000 over two years (\$17,000 per year) would be used by DPC to support the Commission's work on the Trail planning process (administration of consultant's work, maintenance of website on Delta Trail progress, keeping the DPC and County Supervisors/Commissioners informed and involved.)

Funding of this request, along with the other two grants that have been applied for, would take the Delta Trail planning process a long ways towards completion in Solano and Contra Costa counties. The \$320,000 requested would fund the following major work products:

1. 40 key interviews in both counties and meetings to negotiate roles/involvement in the legislatively mandated Technical and Stakeholder Advisory Committees

2. Best Practices Search- review of other major trail planning projects for applicability
3. Technical requirements analysis-identification of existing and planned programs, plans, projects, maps other tools in the two counties
4. Development of a recommended Delta Trail planning process for both counties
5. Development of a public participation component of the planning process
6. Convene meetings of 2 advisory committees in each county, begin the public involvement process and prepare draft Trail Plan for Contra Costa County. Solano County's draft Trail plan would require future, expected funding from Solano County or other sources..

REQUIRED MAPS AND PHOTOS

All applications must include one or more clear photos of the project site (both digital and hard copies) and at least two reproducible (8.5" by 11") maps (both digital and hard copies). To ensure maps and photos are sufficiently clear, please do not send photos or maps by facsimile. The two maps should show the project location at regional and site scales.

- The regional map will clearly identify the project's location in relation to prominent area features and significant natural and recreational resources, including regional trails and protected lands.
- The site-scale map will show the location of project elements in relation to natural and man-made features on-site or nearby.

LETTERS OF SUPPORT

Applicants are strongly encouraged to provide letters of support for their project, including letters from key legislators. Support letters do not need to be submitted at the time of application, but do need to be provided to the Conservancy project manager at least two weeks prior to the date of the Conservancy Board meeting at which the proposed project will be considered.

At that time, support letters should be addressed to the Chair of the Conservancy, Douglas Bosco, and sent to the Coastal Conservancy at 1330 Broadway, 13th Floor, Oakland, CA 94612. The Conservancy's project manager should be copied on the letter (i.e., include as cc: Project Manager's Name).

ADDITIONAL QUESTIONS

These questions will help us evaluate the consistency of proposals with Bay Program goals (see goal summary on page one of Grant Application Information, Exhibit A, and Exhibit B). Attach a separate page if necessary, but please keep responses brief.

1. Describe how the project is supported by, consistent with, or in conflict with any applicable local or regional plans. Identify the pertinent plan(s).

The Delta Trail project is the result of state legislation and is consistent with the DPC's management Plan for the Primary Zone of the Delta. The Delta Protection Act requires that the Plan be incorporated into the five delta county general plans. So in general terms, the concept of a recreational and non-motorized transportation trail network through the five delta counties is consistent with plans of the COGs, cities and counties in the delta region. MTC has partnered with DPC in applying for a Caltrans grant for Delta Trail planning in all five delta counties. ABAG provided a letter of support as did many other entities.

2. What public agencies, non-profit organizations, and other entities and individuals support the project and why?

3.

The following entities provided letters of support in January 2008 for the Caltrans Partnership Planning Grant :

Assemblywoman Lois Wolk, Senator Tom Torlakson Senator Mike Machado, Contra Costa County Chair of the Board of Supervisors Mary Piepho, East Bay Bicycle Coalition, Sacramento Area Council of Governments, ABAG, Metropolitan Transportation Commission, San Joaquin Council of Governments, Sacramento County Supervisor Don Nottoli, Yolo County Supervisor Mike McGowan, Isleton Chamber of Commerce.

There are dozens of other organizations and persons who wrote letters of support when SB 1556 (Torlakson) was going through the legislative process. The Delta Trail is popular with government, and non profit recreation organizations because it will bring an urban population in touch with a great natural resource and with historic towns in a healthy, environmentally safe manner.

4. Describe the regional significance of the project with respect to recreation and natural resources and how the project serves a regional constituency. Does it involve multiple jurisdictions? Describe enhancement or protection of listed species, high priority habitat and connecting corridors, agricultural lands, watersheds, or trails.

The project would serve not only the constituency of the two counties but recreational visitors to the delta from throughout the state and nation. The Delta Trail would begin at Bay point where the SF Bay Trail ends and traverse through the delta- most likely a network or system of land trails and some segments of water trails – and end where the Sacramento River trails are planned by Yolo and Sacramento counties. The existing Bay Trail and planned Sacramento River trails would definitely be enhanced by the Delta Trail, providing a network of trails from the ocean to the State capitol and beyond.

The natural resources of the delta are diverse, unique and in some cases threatened or in decline. Agriculture is a big part of the economy in the delta region. The Delta Trail system will enable a large population base in the two counties to enjoy the beauty and diversity of the delta and at the same time , through interpretive signage, and connections to environmental education sites, educate them about the environmental, agricultural, and cultural/historic importance of the delta. The Delta Trail system will allow many more thousands of people to enjoy this resource in an environmentally safe manner.

5. What project opportunities or benefits could be lost and why if the project is not implemented in the near future?

SB 1556 was signed by the governor and became effective January 1, 2007. Much enthusiasm and interest by a wide variety of persons and organizations was generated with the passage of the legislation. Fifteen months later DPC is continuing to seek out funding sources to begin the trail planning process. Once the first source of planning funds are secured it will attract more funding. The Caltrans Planning grant is important and can not be secured without a match by July 1, 2008. The Contra Costa county planning funds for the Trail are significant but can not be secured without a 50% match. Solano County has a funding source which will be advertised this year and having the Coastal Conservancy grant will aid in securing it.

The cities, counties, COGs , bicycling groups and legislators all support the Delta Trail, the momentum is there, but planning needs to begin. A consulting team has been selected by DPC and their availability may be affected if funding is not secured soon. Also the National Park Service has provided a grant of 200 hours of staff time and more in future years but their work must be integrated with the trail consultant who can not start without funding in place.

6. Describe any innovative components of the project and how the innovation meets the goals of the San Francisco Bay Area Conservancy Program.

The fundamental goals of the Bay Conservancy Program are all met through the Delta Trail project to include a) “public access to natural areas through a regional trail system that is part of local and regional plans and which provides interpretative opportunities and connects to existing and planned recreational and

scenic areas” is by definition the delta trail concept as expressed in Public Resources Code Division 5, Chapter 12.

- b) Scenic areas and other open space resources in the two counties that are of regional importance will be identified in the Trail planning process
- c) The Delta Trail planning process will identify the policies and programs of the Ca Coastal Act and be consistent with those planning objectives
- d) The Delta Trail will enable the Coastal Conservancy to make open-space and natural areas in the delta portion of the 2 counties accessible to urban populations for recreation and educational purposes.

7. Is the project related to any previous or proposed Coastal Conservancy projects? If so, which ones and how are they related?

Public Resources Code Division 5, Chapter 12 states that the Delta Trail is to begin where the Bay Trail ends. Coastal Conservancy funded projects in Contra Costa and Solano counties that have the same objectives as the Delta Trail will be reviewed for how they can be integrated into the Delta trail planning process or enhanced in some manner by the Trail. The Bay Trail Manager at ABAG has identified a number of projects in the two counties that would enhance both the Bay Trail and the Delta Trail.

8. Applicants proposing construction projects are urged to consider using the California Conservation Corps. If your project involves construction, please indicate whether you have contacted the Corps regarding your project and the results of that contact.

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DPC has met with the Director of the CCC, David Muraki, and his chief of operations. We agreed that when Delta Trail segments are ready for construction, the CCC will be contacted.

9. Projects that involve acquisition of property ***must*** involve a willing seller. If your project includes property acquisition, please describe the status and expected conclusion of landowner negotiations.

Property acquisition for non-publicly owned lands will likely be an outcome not of this planning project but in the future after the Delta Trail network has been delineated.

EXHIBIT A



San Francisco Bay Area Conservancy Program

General Screening, Programmatic, and Evaluation Criteria

(from Chapter 4.5 of Division 21 of the Public Resources Code)

Screening Criteria

To be eligible for funding or other assistance through the San Francisco Bay Area Conservancy Program, projects must meet the following requirements:

- A. The project must be located in one or more of the nine Bay Area counties (San Francisco, San Mateo, Santa Clara, Alameda, Contra Costa, Solano, Napa, Sonoma and Marin)
- B. The project must help achieve one or more of the following four goals, and further comply with the noted qualifications:
 - 1. To improve public access to and around the bay, coast, ridgetops, and urban open spaces, through completion and operation of regional bay, coast, water, and ridge trail systems, and local trails connecting to population centers and public facilities, and through the provision and preservation of related facilities, such as interpretive centers, picnic areas, staging areas, and campgrounds.

Further Qualifications:

- a) Trail projects must be part of a regional trail system, which includes both major and connecting trails.
 - b) Trail projects must be consistent with locally and regionally adopted master plans and general plans.
 - c) Trail projects must be consistent with the rights of private property owners.
 - d) Trail projects may not have a significant adverse impact on agricultural operations and environmentally sensitive areas and wildlife, including wetlands and other wildlife habitats.
- 2. To protect, restore, and enhance natural habitats and connecting corridors, watersheds, scenic areas, and other open-space resources of regional importance.

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3. To assist in the implementation of the policies and programs of the California Coastal Act of 1976 (Division 20, commencing with Section 30000), the San Francisco Bay Plan, and the adopted plans of local governments and special districts.
 4. To promote, assist, and enhance projects that provide open space and natural areas that are accessible to urban populations for recreational and educational purposes.
- C. Any acquisition of real property by the Coastal Conservancy shall be from willing sellers. This restriction does not extend to other public agencies that may receive funding through the San Francisco Bay Area Conservancy Program, unless the land to be acquired is actively farmed or ranched.

Programmatic Criteria

- A. Pursuant to Section 31163(d) of the Public Resources Code, the San Francisco Bay Area Conservancy Program shall provide for:
- development and acquisition projects
 - urban and rural projects
 - open space and outdoor recreation projects
- B. Funds may be used for the planning and/or implementation of eligible projects.
- C. Additional specific programming criteria may apply based on Program funding sources, purposes and amounts.

Project Evaluation Criteria

- A. To what extent is the project supported by adopted local or regional plans?
- B. To what extent does the project involve multiple jurisdictions or serve a regional constituency?
- C. Can the project be implemented in a timely way?
- D. To what extent does the project provide opportunities or benefits that could be lost if the project is not quickly implemented?
- E. To what extent does the project include matching funds from other sources of funding or assistance?

EXHIBIT B



PROJECT SELECTION CRITERIA AND GUIDELINES

(Adopted January 24, 2001 by the
Board of the State Coastal Conservancy)

REQUIRED CRITERIA

- **Promotion of the Conservancy's statutory programs and purposes**
- **Consistency with purposes of the funding source**
- **Support** from the public
- **Location** (must benefit coastal resources or the San Francisco Bay region)
- **Need** (desired project or result will not occur without Conservancy participation)
- **Greater-than-local interest**

ADDITIONAL CRITERIA

- **Urgency** (threat to a coastal resource from development or natural or economic conditions; pressing need; or a fleeting opportunity)
- **Resolution of more than one issue**
- **Leverage** (contribution of funds or services by other entities)
- **Conflict resolution**
- **Innovation** (for example, environmental or economic demonstration)
- **Readiness** (ability of the grantee and others to start and finish the project timely)
- **Realization of prior conservancy goals** (advances previous Conservancy projects)
- **Return to Conservancy** (funds will be repaid to the Conservancy, consistent with the Conservancy's long-term financial strategy)
- **Cooperation** (extent to which the public, nonprofit groups, landowners, and others will contribute to the project)

EXHIBIT C

Prioritization Required by Proposition 84

Chapter 10 of Proposition 84, the “Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Act of 2006,” under “Miscellaneous Provisions,” requires the Coastal Conservancy, in evaluating potential projects that involve acquisition or restoration for the purpose of natural resource protection, to give priority to projects that demonstrate one or more of the characteristics listed below (Section 75071):

1. Landscape/Habitat Linkages: properties that link to, or contribute to linking, existing protected areas with other large blocks of protected habitat. Linkages must serve to connect existing protected areas, facilitate wildlife movement or botanical transfer, and result in sustainable combined acreage.
2. Watershed Protection: projects that contribute to long-term protection of and improvement to the water and biological quality of the streams, aquifers, and terrestrial resources of priority watersheds of the major biological regions of the state as identified by the Resources Agency.
3. Properties that support relatively large areas of under-protected major habitat types.
4. Properties that provide habitat linkages between two or more major biological regions of the state.
5. Properties for which there is a non-state matching contribution toward the acquisition, restoration, stewardship or management costs. Matching contributions can be either monetary or in the form of services, including volunteer services.

EXHIBIT D



Applying and Meeting Requirements for Coastal Conservancy Grants: Supplemental Information

The “*Grant Application Information, Form, and Exhibits*” sheet provides important information about what is expected from the grantee in addition to the submission of a grant application. The following provides more detail about the **typical** process and possible associated costs and time commitment.

Generic Sequence of Activities After Submitting a Grant Application to the San Francisco Bay Area Conservancy Program

1. Bay Program staff review and rank applications to establish priorities for funding (see application for description of selection process). All projects must be authorized for funding by the governing board of the Coastal Conservancy (Board) at a noticed public meeting. Selected high priority projects may be presented to the Board as early as a few months after grantee is notified, or later depending on the project's readiness, urgency for funds, and availability of Conservancy staff.
2. A Conservancy Project Manager is assigned to the proposed project. He/she will contact the grantee to learn more about the project and arrange for a tour of the project site, if appropriate. The Project Manager will be the grantee's main contact at the Conservancy from the beginning to the end of the project.
3. The Project Manager writes a detailed Staff Recommendation for the Board's consideration, and includes letters of support gathered by the grantee as an exhibit to the report. The Staff Recommendation is reviewed by several Conservancy staff members, including the Bay Program Manager, an attorney, and the Executive Officer. An editor makes final preparations for each Staff Recommendation's inclusion in a CD that is sent to all Board members two weeks prior to a board meeting.
4. Board meetings take place about six to eight times each year and are held at various locations around the state. For each project, the Project Manager will make a brief presentation to the Board members, usually followed by a presentation by the Grantee. The Board generally votes on staff's recommendations at this same meeting.
5. Following Board approval, the Project Manager prepares a draft Grant Agreement. This Agreement, when signed, is legally binding and includes requirements of the grantee and information about how and when funds can be disbursed. The draft Agreement is reviewed by the Bay Program Manager, a Conservancy attorney, and the Conservancy's contracts office. It can also be sent in draft form to the grantee. The process required to prepare and mail out a final agreement usually takes at least three weeks. Five copies of the final Agreement are sent to the grantee for signatures, and all five are sent back to the Conservancy. The Executive Officer signs each copy and one fully executed copy is sent back to the grantee.

It is important that the person administering the project for the grantee be familiar with the procedures and requirements of the agreement. It may be useful for the grantee to arrange a meeting with the Project Manager early in the project to review agreement conditions.

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6. The Grant Agreement requires the grantee to prepare additional documents for the Executive Officer's review and approval before the project may begin (or, at least, before the parts of the project for which the Conservancy will be asked to provide reimbursement may begin). Typical accompanying documents include:

- a work program that includes a budget and schedule of tasks to be completed
- the names, titles, and pay rates of subcontractors, if any
- a plan for signs acknowledging the Conservancy's contribution to the project
- verification of adequate insurance
- a resolution from the grantee's governing board
- other legal documents that may require notarized signatures and recording

For projects involving the acquisition of property or conservation easements, appraisals, title documents, escrow instructions, and other documents will be required. Coastal Conservancy *Environmental Appraisal Specifications* are available from Conservancy staff.

7. Once the Project Manager has received and the Executive Officer has approved all of the required additional documents and the Grant Agreement has been signed, the Project Manager will provide a written approval for the project to commence.
8. Invoices can then be sent to the Conservancy for reimbursement of tasks specifically agreed upon in the Grant Agreement and its accompanying documents. A completed "Request for Disbursement" form (provided by the Project Manager, along with an instruction sheet) serves as an invoice. The invoices will be reviewed by the Project Manager and the contracts office. Payment will be mailed to the grantee usually within three weeks after the invoice is found to be complete. *Generally, the Conservancy is required to withhold ten percent of invoiced amounts until the project is satisfactorily completed.*
9. At project completion, the grantee submits a final invoice for remaining project costs and withheld amounts along with a final summary report of the project. For acquisition projects, the request for disbursement is sent to the Conservancy and when all acquisition documents have been approved by the Executive Officer and escrow conditions met, the warrant is sent to and paid out of escrow. Upon the Project Manager's assessment that all requirements of the Grant Agreement have been met, the agreement is closed.

Non-Reimbursable Expenses: Expenses incurred before the contractual agreement with the Conservancy is completed are not reimbursable. Such expenses should be discussed with the Project Manager early in the application and agreement preparation phase if pre-agreement costs will be a problem for the grantee.

Other Time Commitments

1. Staff Recommendations usually include letters of support. Normally, the grantee takes responsibility for requesting and securing letters of support, including letters from key legislators.
2. A brief narrative explanation of project progress should accompany invoices.
3. The Project Manager will call or meet with the grantee from time to time to assess project progress.